

Dear Churches and Project Directors,

Thank you for considering having an SCSC Team and Project for this coming summer. Once your church has voted to have an SCSC project a committee must be formed with the church to plan and implement the project.

This individual Church SCSC Committee should include;

- Project Director (PD)
- Pastor or a representative who will communicate directly with the Pastor
- Chair of any Committee that will be directly involved in the project such as;
 - Christian Education, Sabbath School, Evangelism, Camp***, VBS
- Supervisors for sections of the project, for example;
 - Physical Labor
 - Administrative Work
 - Technical work
 - Worship Planning or Music Team
- ***Directors of summer programming could be added to the Church SCSC Committee later in the spring to help finalize the grid before the PD brings it to the Onsite Training in June.

This Church SCSC Committee should assist the PD in:

- Using the information in the Project Guidelines, and timeline to complete the application.
- Planning the 40-50 hour per week Project Grid
- Set clear expectations for the team and Project Goals
 - Include the numbers and ages of the groups of the team will be working with, where possible
- Collecting the materials for the PD to take to training
- Communicating to the church body;
 - The make-up of the coming team
 - The project

- The need for the church's spiritual, emotional, physical and financial support
- Planning and promoting an opportunity for the church body to be introduced to and get acquainted with the team at the beginning of the project
- Securing transportation, meals, linens, laundry facilities and housing with onsite shower facilities for the team
- Being a resource for team entertainment/time off.
- Supporting the PD and team in prayer
- Supporting the PD as liaison and disciplinarian, as needed, for the team
- Planning and promoting an all church send off for the team at the end of the project.
- Encouraging the church membership to contribute to a Love Gift to help the team members' defray their expenses for attending the SDB Pre-Con and Conference

The Project Director and members of the local church committee are encouraged to communicate with the SCSC Committee and/or Training Director via e-mail or phone, with any questions.

WE appreciate your involvement and endeavor to support you and your church completely.

Thank you, the SCSC Committee of the SDB Women's Society

Linda Lawton, Chair, Janet Butler, Cheri Appel, Marian van Dalen Anderson

Jane MacIntosh Training Director, Helen Goodrich Staff Member for Grid Work

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